



KEMENTERIAN PEKERJAAN UMUM BADAN PENGEMBANGAN SUMBER DAYA MANUSIA

Jalan Pattimura No. 20, Kebayoran Baru, Jakarta Selatan, 12110 Tlp. (021) 27515702

Nomor : SM 04-Ms/1623
Sifat : Segera
Lampiran : 1 (satu) berkas
Hal : **Penawaran Program Beasiswa KOICA
Scholarship Program Batch 1 Tahun 2026**

Jakarta, 30 Oktober 2025

- Yth. 1. Kepala Biro Kepegawaian, Organisasi dan Tata Laksana;
2. Sekretaris Inspektorat Jenderal;
3. Sekretaris Direktorat Jenderal Sumber Daya Air;
4. Sekretaris Direktorat Jenderal Bina Marga;
5. Sekretaris Direktorat Jenderal Cipta Karya;
6. Sekretaris Direktorat Jenderal Prasarana Strategis;
7. Sekretaris Direktorat Jenderal Bina Konstruksi;
8. Sekretaris Direktorat Jenderal Pembiayaan Infrastruktur PU;
9. Sekretaris Badan Pengembangan Infrastruktur Wilayah;
10. Kepala Pusat, Direktur Politeknik PU, Para Kepala Balai di BPSDM dan Para Kepala Bagian di sekretariat BPSDM.

Di tempat

Sehubungan dengan penawaran beasiswa **KOICA Scholarship Program Batch 1 Tahun 2026**, kami sampaikan informasi sebagai berikut:

1. Pemerintah Korea menawarkan program 5 (lima) program beasiswa magister di 5 (lima) universitas di Korea Selatan dalam kerangka **2026 KOICA Scholarship Program Batch 1** dari Pemerintah Korea (KOICA) untuk Tahun Akademik 2026/2027. Program ini merupakan salah satu program peningkatan kapasitas dalam kerangka kerja sama teknik antara Pemerintah Indonesia dan Pemerintah Republik Korea dalam bidang pendidikan tinggi.
2. Program beasiswa magister yang ditawarkan pada **2026 KOICA Scholarship Program Batch 1** adalah sebagai berikut:

No	Program Studi	Jenjang	Universitas
1.	<i>Gender Equality</i>	<i>Master Degree</i>	<i>EWHA Womans University</i>
2.	<i>Smart-City Management and Technology</i>	<i>Master Degree</i>	<i>Hanyang University</i>
3.	<i>Global Education Leadership</i>	<i>Master Degree</i>	<i>Korea National University of Education</i>
4.	<i>Tax and Fiscal Policy</i>	<i>Master Degree</i>	<i>Korea University</i>
5.	<i>Public Management and Administrative Reform</i>	<i>Master Degree</i>	<i>Seoul National University</i>

3. Persyaratan :
 - a. Lebih diutamakan memiliki pengalaman di bidang studi yang dipilih minimal 2 tahun untuk jenjang magister;
 - b. Mampu berbahasa Inggris lisan dan tulisan dibuktikan dengan sertifikat kemampuan berbahasa Inggris;
 - c. Usia maksimal 40 tahun;
 - d. Sehat jasmani dan Rohani;
 - e. Persyaratan dan ketentuan lain dapat dilihat melalui website <https://www.koica.go.kr/ciat/7815/subview.do>.

4. Informasi serta keterangan lebih lanjut terkait beasiswa **KOICA Scholarship Program Batch 1 Tahun 2026** sebagaimana terlampir, dan dapat diakses melalui link : <https://www.koica.go.kr/ciat/7815/subview.do>
5. Mekanisme pengajuan tugas belajar serta pemilihan program studi mengacu pada Peraturan Menteri PUPR nomor **02 tahun 2023 tentang Pengembangan Kompetensi Pegawai Aparatur Sipil Negara**.
6. Calon peserta yang diusulkan wajib memenuhi syarat berdasarkan analisa kebutuhan pengembangan kompetensi di masing-masing Unit Organisasi dan sesuai dengan jabatan dan pendidikan yang dilamar, serta memenuhi persyaratan tugas belajar dan persyaratan yang ditetapkan oleh lembaga beasiswa.
7. Calon peserta yang diusulkan oleh unit organisasi harus mendapatkan rekomendasi dari BPSDM sebelum mengikuti proses seleksi. Bagi calon yang direkomendasikan melakukan pendaftaran mandiri secara online sesuai dengan ketentuan pihak penyelenggara.
8. Bagi calon peserta yang lulus seleksi beasiswa namun tidak melapor kepada Pejabat Pembina Kepegawaian Unit Organisasi dan kepada BPSDM pada proses awal pendaftaran, maka rekomendasi untuk penerbitan SK Tugas Belajar dan administrasi lainnya tidak dapat kami proses.
9. Calon peserta yang memenuhi syarat **beserta dokumen persyaratan lengkap** dapat diusulkan kepada Sekretariat Badan Pengembangan Sumber Daya Manusia c.q. Bagian Hukum, Kerja Sama, Komunikasi Publik, dan Data dan Teknologi Informasi **selambat-lambatnya, hari Kamis tanggal 4 Desember 2025** (hanya kandidat dengan dokumen persyaratan lengkap yang akan diproses).

Dalam menunjang pembangunan Zona Integritas menuju Wilayah Bebas dari Korupsi, Badan Pengembangan Sumber Daya Manusia Kementerian Pekerjaan Umum berkomitmen meningkatkan kualitas pelayanan publik yang bebas dari korupsi dan memberikan pelayanan prima.

Demikian kami sampaikan. Atas perhatian dan kerjasamanya kami ucapkan terima kasih.

**Sekretaris Badan Pengembangan
Sumber Daya Manusia,**



Pengecekan Keaslian Dokumen

Lina Anggraini, S.Psi, M.M.

Ditandatangani secara elektronik

Tembusan :

1. Kepala Badan Pengembangan Sumber Daya Manusia;
2. Kepala Biro Perencanaan Anggaran dan Kerjasama Luar Negeri.



**KEMENTERIAN SEKRETARIAT NEGARA
REPUBLIK INDONESIA**

Jalan Veteran No. 17-18, Jakarta 10110, Telepon (021) 3845627, 3442327
Faksimile (021) 3813583, Situs: www.setneg.go.id

Nomor : B-62/S/KTLN/LN.03.00/10/2025
Sifat : Segera
Hal : Penawaran 2026 KOICA *Scholarship Program*
Batch 1

22 Oktober 2025

Yth. Pejabat Pada Daftar Terlampir
di tempat

Dengan hormat bersama ini kami sampaikan tawaran 5 (lima) program beasiswa magister di 5 (lima) universitas di Korea Selatan dalam kerangka 2026 *KOICA Scholarship Program Batch 1* dari Pemerintah Korea (c.q. KOICA) untuk Tahun Akademik 2026/2027. Program ini merupakan salah satu program peningkatan kapasitas dalam kerangka kerja sama teknik antara Pemerintah Indonesia dan Pemerintah Republik Korea dalam bidang pendidikan tinggi.

Program beasiswa magister yang ditawarkan pada 2026 *KOICA Scholarship Program Batch 1* adalah sebagai berikut:

No	Program Studi	Jenjang	Universitas
1.	<i>Gender Equality</i>	Master Degree	EWHA Womans University
2.	<i>Smart-City Management and Technology</i>	Master Degree	Hanyang University
3.	<i>Global Education Leadership</i>	Master Degree	Korea National University of Education
4.	<i>Tax and Fiscal Policy</i>	Master Degree	Korea University
5.	<i>Public Management and Administrative Reform</i>	Master Degree	Seoul National University

Kandidat yang akan mengikuti seleksi *KOICA Scholarship Program* diperkenankan untuk memilih 1 (satu) program studi. Lebih lanjut, kandidat yang lulus seleksi akan menerima:

1. Tiket PP kelas ekonomi
2. Tunjangan kedatangan
3. Biaya kuliah
4. Tunjangan bulanan
5. *Aktivitas extracurricular*

6. *Scholarship completion grants*
7. Akomodasi
8. Asuransi kesehatan

Berkenaan dengan kesempatan dimaksud, instansi Saudara dapat mengajukan Pegawai Negeri Sipil (PNS) sebagai kandidat penerima beasiswa, yang tugas dan fungsinya sesuai dengan program studi yang ditawarkan. Persyaratan dan mekanisme pendaftaran yang berlaku adalah sebagai berikut:

1. Memiliki pengalaman kerja sesuai dengan bidang studi yang dipilih minimal 2 tahun untuk jenjang magister dan minimal 3 tahun setelah lulus dari *KOICA Master's Degree Program* untuk program doctoral;
2. Diutamakan berumur di bawah 40 tahun;
3. Sehat secara fisik dan mental;
4. Mahir berbahasa Inggris lisan dan tulisan;
5. Pendidikan terakhir tingkat sarjana/setara untuk jenjang magister dan tingkat magister untuk jenjang doctoral;
6. Kandidat yang dapat mendaftar untuk jenjang doctoral hanya lulusan dari *KOICA Master's Degree Program*;
7. Pencalonan kandidat agar melampirkan berkas administrasi sebagai berikut:

Untuk Pencalonan/ Endorsement Kemendagri mendaftar melalui website KTLN Scholar	a.	Surat pengantar/rekomendasi dari focal point masing-masing instansi yang ditujukan kepada Biro KTLN Kemendagri. Bagi instansi daerah harap memperhatikan alur koordinasi instansi Kementerian/Lembaga pusatnya.
	b.	Ijazah Pendidikan Terakhir
	c.	<i>KOICA Application Forms</i>
	d.	Ijazah Pendidikan Tinggi Luar Negeri/Sertifikat Bahasa Inggris terbaru dengan kriteria TOEFL ITP (wajib dari ETS) minimal nilai 450/TOEFL IBT minimal nilai 35/IELTS minimal nilai 5.0/English Score British Council minimal level B1 (selain dokumen berikut tidak dapat diproses lebih lanjut);
Untuk KOICA Indonesia mendaftar melalui tautan bit.ly/4qmL1k7	e.	<i>KOICA Application Forms</i>
	f.	Salinan halaman paspor dengan data diri
	g.	Bukti pendaftaran endorsement KTLN melalui bukti tangkapan status pendaftaran pada website KTLN Scholar.

8. Untuk ketentuan dokumen persyaratan kepada KOICA Indonesia dan universitas serta mekanisme pengiriman dokumen persyaratan kepada universitas, mohon dapat membaca *2026 KOICA Scholarship Program Application Guideline For Master Degree Course* dan informasi/panduan terkait kelengkapan persyaratan pendaftaran masing-masing universitas tujuan dengan seksama guna memenuhi ketentuan, menghindari kesalahan prosedur dan kekurangan dokumen

persyaratan. Seluruh informasi dan dokumen terkait dapat diakses melalui tautan <https://www.koica.go.kr/ciat/7815/subview.do>.

9. Guna proses *endorsement* oleh Biro Kerja Sama Teknik Luar Negeri (KTLN), Kemensetneg, setiap kandidat yang mendaftar wajib mengunggah poin (a) s.d. poin (d) tersebut melalui website KTLN (<https://ktn-scholar.setneg.go.id/>) paling lambat tanggal **8 Desember 2025**. Apabila terdapat kendala pada proses pengisian endorsement form di website KTLN, silahkan menghubungi via e-mail ke beasiswa-ktn@setneg.go.id atau kstbilateral@setneg.go.id.
10. Setelah mendaftar *endorsement* melalui website Biro KTLN, calon peserta wajib mengisi *Google Form* pendaftaran *KOICA Scholarship* melalui tautan bit.ly/4qmL1k7.

Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih.

Kepala Biro Kerja Sama Teknik
Luar Negeri,



Noviyanti

Lampiran Surat Dinas
Kepala Biro Kerja Sama Teknik Luar Negeri,
Nomor : B-62/S/KTLN/LN.03.00/10/2025
Tanggal : 22 Oktober 2025

DAFTAR PEJABAT YANG DIKIRIMI SURAT DINAS

1. Kepala Sumber Daya Manusia, Majelis Permusyawaratan Rakyat
2. Kepala Pusat Pengembangan Kompetensi Sumber Daya Manusia Legislatif, Dewan Perwakilan Rakyat
3. Kepala Biro Organisasi Keanggotaan dan Kepegawaian, Dewan Perwakilan Daerah
4. Kepala Biro Sumber Daya Manusia dan Organisasi, Mahkamah Konstitusi
5. Kepala Biro Hukum dan Humas, Badan Urusan Administrasi, Mahkamah Agung
6. Kepala Biro Umum, Komisi Yudisial
7. Kepala Biro Hukum dan Hubungan Luar Negeri, Kejaksaan Agung
8. Kepala Biro Kepegawaian, Kementerian Koordinator Bidang Politik dan Keamanan
9. Kepala Biro Manajemen Kinerja dan Kerja Sama, Kementerian Koordinator Bidang Hukum, HAM, Imigrasi, dan Pemasarakatan
10. Kepala Biro Umum, Kementerian Koordinator Bidang Perekonomian
11. Kepala Biro Manajemen, Kinerja, Kerja Sama, dan Sumber Daya Manusia, Kementerian Koordinator Bidang Pembangunan Manusia dan Kebudayaan
12. Kepala Biro Hukum, Sumber Daya Manusia, dan Organisasi, Kementerian Koordinator Bidang Infrastruktur dan Pembangunan Kewilayahan
13. Kepala Biro Umum, Kementerian Koordinator Bidang Pemberdayaan Masyarakat
14. Kepala Biro Hukum dan Kerja Sama, Kementerian Koordinator Bidang Pangan
15. Kepala Pusat Fasilitas Kerja Sama, Kementerian Dalam Negeri
16. Kepala Pusat Pendidikan dan Pelatihan, Kementerian Luar Negeri
17. Direktur Kerja Sama Internasional, Kementerian Pertahanan
18. Kepala Biro Hukum dan Kerja Sama Luar Negeri, Kementerian Agama
19. Kepala Biro Sumber Daya Manusia, Kementerian Hukum
20. Kepala Biro SDM, Hukum, Organisasi dan Tata Laksana, Kementerian Hak Asasi Manusia

21. Kepala Badan Pengembangan SDM, Kementerian Imigrasi dan Pemasyarakatan
22. Kepala Pusat Pembinaan Jabatan Fungsional dan Penjaminan Mutu, Kementerian Keuangan
23. Sekretaris Direktorat Jenderal Stabilitas dan Pengembangan Sektor Keuangan, Kementerian Keuangan
24. Kepala Biro Perencanaan dan Kerja Sama, Kementerian Pendidikan Dasar dan Menengah
25. Kepala Biro Perencanaan dan Kerja Sama, Kementerian Pendidikan Tinggi, Sains, dan Teknologi
26. Kepala Biro Hukum dan Fasilitasi Kerja Sama, Kementerian Kebudayaan
27. Kepala Pusat Pengembangan Kompetensi ASN, Kementerian Kesehatan
28. Kepala Biro Perencanaan, Kementerian Sosial
29. Kepala Biro Kerja Sama, Kementerian Ketenagakerjaan
30. Kepala Pusat Pengembangan SDM, Kementerian Pelindungan Pekerja Migran Indonesia/BP2MI
31. Kepala Badan Pengembangan Sumber Daya Manusia, Kementerian Perindustrian
32. Kepala Biro Organisasi dan SDM, Kementerian Perdagangan
33. Kepala Biro Komunikasi, Layanan Informasi Publik, dan Kerja Sama, Kementerian Energi dan Sumber Daya Mineral
34. Kepala Biro Sumber Daya Manusia, Sekretariat Jenderal, Kementerian Energi dan Sumber Daya Mineral
35. Kepala Biro Perencanaan, Anggaran dan Kerjasama Luar Negeri, Kementerian Pekerjaan Umum
36. Kepala Biro Perencanaan dan Kerja Sama, Kementerian Perumahan dan Kawasan Permukiman
37. Kepala Biro Perencanaan dan Kerja Sama, Kementerian Desa dan Pembangunan Daerah Tertinggal
38. Kepala Biro Perencanaan, Kerja Sama, dan Humas, Kementerian Transmigrasi
39. Kepala Badan Pengembangan SDM, Kementerian Perhubungan
40. Kepala Pusat Kelembagaan Internasional, Kementerian Komunikasi dan Digital
41. Kepala Biro Kerja Sama Luar Negeri, Sekretariat Jenderal, Kementerian Pertanian
42. Kepala Biro Hubungan Masyarakat dan Kerja Sama Luar Negeri, Kementerian Kehutanan
43. Kepala Biro Hubungan Masyarakat dan Kerja Sama Luar Negeri, Kementerian Kelautan dan Perikanan

44. Kepala Biro Perencanaan dan Kerja Sama, Kementerian Agraria dan Tata Ruang/Badan Pertanahan Nasional
45. Kepala Biro Sumber Daya Manusia, Kementerian Perencanaan Pembangunan Nasional/Badan Perencanaan Pembangunan Nasional
46. Kepala Biro Manajemen Kinerja, Organisasi dan Kerja Sama, Kementerian Pendayagunaan Aparatur Negara dan Reformasi Birokrasi
47. Kepala Biro Perencanaan, Organisasi, dan Kepegawaian, Kementerian Badan Usaha Milik Negara
48. Pusat Pengembangan SDM, Kementerian Kependudukan dan Pembangunan Keluarga/BKKBN
49. Kepala Biro Hukum dan Kerja Sama, Kementerian Lingkungan Hidup/Badan Pengendalian Lingkungan Hidup
50. Kepala Pusat Pelatihan dan Pendidikan, Kementerian Investasi dan Hilirisasi/BKPM
51. Kepala Biro Hukum dan Kerja Sama, Kementerian Koperasi
52. Kepala Biro Organisasi, SDMA, dan Hukum, Kementerian Usaha, Mikro, Kecil dan Menengah
53. Kepala Pusat Pengembangan SDM, Kementerian Pariwisata
54. Kepala Pusat Pengembangan Sumber Daya Manusia, Kementerian Ekonomi Kreatif/Badan Ekonomi Kreatif
55. Kepala Biro Sumber Daya Manusia dan Umum, Kementerian Pemberdayaan Perempuan dan Perlindungan Anak
56. Kepala Sumber Daya Manusia dan Organisasi, Kementerian Pemuda dan Olahraga
57. Kepala Biro Hukum, Kerja Sama, dan Hubungan Masyarakat, Arsip Nasional Republik Indonesia
58. Kepala Pusat Pengembangan Kompetensi Informasi Geospasial, Badan Informasi Geospasial
59. Kepala Biro Hubungan Masyarakat, Hukum, dan Kerja Sama, Badan Kepegawaian Negara
60. Kepala Biro Organisasi dan Sumber Daya Manusia, Badan Riset dan Inovasi Nasional
61. Kepala Pusat Pengembangan SDM, Badan Meteorologi, Klimatologi, dan Geofisika
62. Deputi Hukum dan Kerja Sama, Badan Narkotika Nasional
63. Kepala Biro Hukum, Organisasi dan Kerja Sama, Badan Nasional Penanggulangan Bencana
64. Kepala Biro Umum, Badan Nasional Penanggulangan Terorisme
65. Kepala Biro Perencanaan, Kerja Sama dan Humas, Badan Pangan Nasional
66. Direktur Kerja Sama, Badan Keamanan Laut Republik Indonesia

67. Kepala Biro Sumber Daya Manusia, Badan Pemeriksa Keuangan
68. Kepala Biro Sumber Daya Manusia, Badan Pengawas Keuangan dan Pembangunan
69. Kepala Biro Organisasi dan Umum, Badan Pengawas Tenaga Nuklir
70. Kepala Pusat Pengembangan SDM, Badan Pengawas Obat dan Makanan
71. Kepala Pusat Pendidikan dan Pelatihan, Badan Pusat Statistik
72. Kepala Biro Hukum dan Kerja Sama, Badan Nasional Pencarian dan Pertolongan
73. Kepala Biro Organisasi dan Sumber Daya Manusia, Badan Siber dan Sandi Negara
74. Kepala Biro SDM dan Umum, Lembaga Administrasi Negara
75. Kepala Pusat Pendidikan dan Pelatihan, Perpustakaan Nasional RI
76. Sekretaris, Dewan Jaminan Sosial Nasional
77. Sekretaris, Dewan Pertimbangan Presiden
78. Kepala, Sekretariat Kantor Staf Presiden
79. Sekretaris, Komisi Penyiaran Indonesia Pusat
80. Kepala Pusat Penelitian, Pelatihan, dan Pengembangan, Komisi Pemilihan Umum
81. Sekretaris, Otorita Ibu Kota Nusantara
82. Kepala Biro Perencanaan dan Kerjasama, Badan Nasional Pengelola Perbatasan
83. Kepala Biro Umum dan SDM, Badan Pembinaan Ideologi Pancasila
84. Kepala Kelompok Kerja Kerjasama, Hukum dan Hubungan Masyarakat, Badan Restorasi Gambut dan Mangrove
85. Kepala Biro Sumber Daya Manusia, Komisi Pemberantasan Korupsi
86. Kepala Biro Administrasi, Badan Pengawas Pemilu
87. Kepala Biro Sumber Daya Manusia, Badan Intelijen Negara
88. Kepala Pusat Penerangan, Tentara Nasional RI
89. Kepala Divisi Hubungan Internasional, Kepolisian Negara RI

2026-1 KOICA Scholarship Program

Application Guideline

For Master's Degree Program

Oct. 2025

Table of Contents

1. OVERVIEW	1
2. PROGRAMS AND UNIVERSITIES	2
3. ELIGIBILITY	3
4. SELECTION PROCEDURE AND SCHEDULE	6
5. DOCUMENTS TO SUBMIT	8
6. SCHOLARSHIP BENEFITS	11
7. APPLICATION PROCESS COST	12
8. VOLUNTARY WITHDRAWAL	12
9. IMPORTANT NOTICE	12
10. CONTACTS	12

1. OVERVIEW

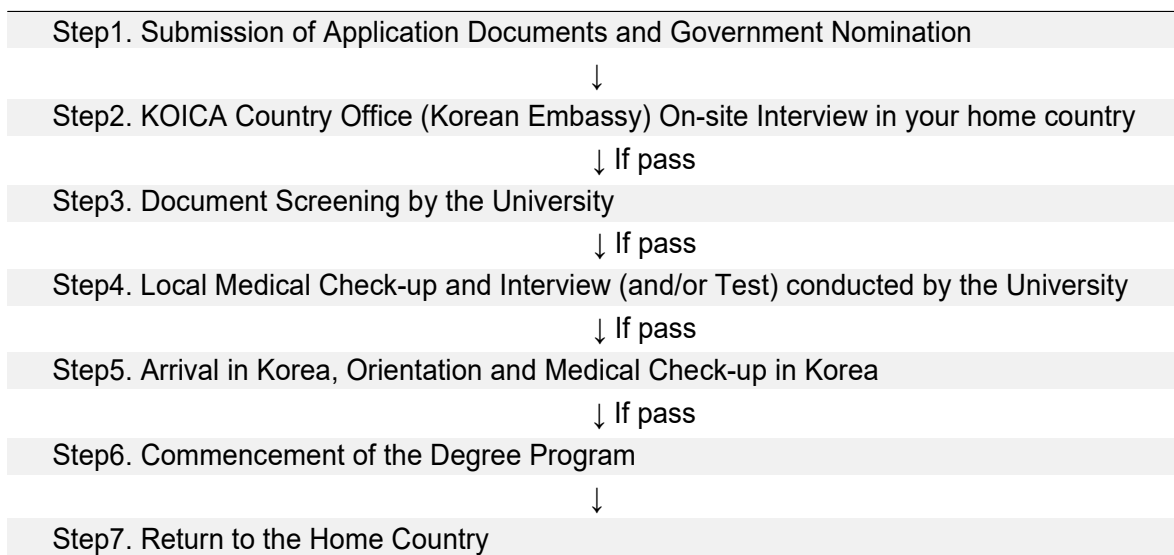
A. About KOICA

The Korea International Cooperation Agency (KOICA), established in 1991, is a governmental agency dedicated to providing Korea's grant aid programs. KOICA aims to foster friendly, cooperative relationships, and mutual exchanges with partner countries by offering support for their socioeconomic development. KOICA is involved in a diverse range of initiatives, including the Fellowship Program, Korea Volunteer Dispatching Program, Humanitarian Assistance & Disaster Relief, Public-Private Partnership, and Bilateral and Multilateral Projects, among others.

B. KOICA Fellowship Program, CIAT

Just like its acronym that sounds like "seed" in Korean, CIAT (Capacity Improvement and Advancement for Tomorrow) aims to sow seeds of hope across KOICA's partner countries. CIAT is a cooperation program that invites policy-makers, public servants, and experts from KOICA's partner countries to Korea for technical training and knowledge sharing. It has established partnerships with numerous public organizations, research institutes, universities, and other institutions in Korea to provide high-quality training programs. In particular, CIAT Scholarship Programs offer various supports to talented government officials from partner countries who wish to study and obtain a graduate degree in Korea. These efforts have resulted in a high level of satisfaction among participants. Upon returning to their home countries, CIAT participants contribute not only to their own societies but also strengthen the bilateral partnership between Korea and their respective partner countries.

C. Summary of Program Admission Procedure



2. PROGRAMS AND UNIVERSITIES

A. Duration

Program	Master's Degree Program	Doctoral Degree Program
Duration	17 months	36 months

※ The detailed program duration for each university is specified in the PI.

B. List of Institutes and Fields of Study

- Please refer to the CIAT website for detailed information on the institute.

No	University(Institute)	Program	Quota
↓ APPLY NOW ↓			
1	EWHA WOMANS UNIVERSITY	Master's Degree Program in Gender Equality	15
2	HANYANG UNIVERSITY	Master's Degree Program in Smart-City Management and Technology	15
3	KOREA NATIONAL UNIVERSITY OF EDUCATION	Master's Degree Program in Global Education Leadership	15
4	KOREA UNIVERSITY	Master's Degree Program in Tax and Fiscal Policy	15
5	SEOUL NATIONAL UNIVERSITY	Master's Degree Program in Public Management and Administrative Reform	15

※ Applicants must apply to only one program among the course above.

C. Where to find KOICA application forms and each University Program Information

Please visit [KOICA's CIAT website](http://www.koica.go.kr/sites/ciat/index.do) below.

Click <http://www.koica.go.kr/sites/ciat/index.do>

→ Menu (Stay connected → Notice)

3. ELIGIBILITY

A. Nationality

- All applicants must be citizens of the designated countries listed below. These countries are selected by the Korean government (KOICA) from the OECD DAC List of ODA Recipients.

REGION(95)	List of Designated Countries (2026)
Africa(40)	Ghana, Nigeria, Rwanda, Morocco, Mozambique, Senegal, Algeria, Egypt, Uganda, Cameroon, Republic of Cote d'Ivoire, Kenya, Tanzania, Tunisia, DR Congo, Gabon, Gambia, Niger, Lesotho, Libya, Madagascar, Malawi, Mauritius, Burkina Faso, Benin, Burundi, Sierra Leone, Angola, Zambia, Central African Republic, Zimbabwe, Togo, South Sudan, Liberia, Mali, Mauritania, Sao Tome and Principe, Comoros, South Africa, Botswana
Central & South America(18)	Guatemala, Dominican Republic, Bolivia, Ecuador, El Salvador, Colombia, Paraguay, Peru, Suriname, Honduras, Jamaica, Costa Rica, Guyana, Grenada, Dominica, Belize, Saint Lucia, Saint Vincent and the Grenadines
Asia(14)	Nepal, Timor-Leste, Lao People's Democratic Republic, Mongolia, Maldives, Bangladesh, Viet Nam, Sri-Lanka, India, Indonesia, Cambodia, Pakistan, Philippines, Thailand
Pacific(12)	Fiji, Nauru, Niue, Marshall Islands, Vanuatu, Samoa, Solomon Islands, Kiribati, Tonga, Tuvalu, Papua New Guinea, Palau
Middle East & CIS & Eastern Europe(11)	Azerbaijan, Uzbekistan, Ukraine, Jordan, Iraq, Kyrgyzstan, Tajikistan, Georgia, Kazakhstan, Palestine, Turkmenistan

- The list of designated countries is subject to annual changes based on the policies of the Korean government (KOICA).

B. Employee Status and Government Nomination

- All applicants must be government officials and receive official nominations from their respective governments for the KOICA Scholarship program.

C. Age

- (Preferably) Under the age of 40

D. Health

- All applicants must be in good health, both mentally and physically, to study in Korea for the full duration of the program.
- Applicants with disabilities, but in good mental and physical health, are eligible to apply.
- Applicants with severe illness are NOT ELIGIBLE to apply.

E. Minimum Level of Education and Field experience

Program	Minimum Level of Education	Minimum Experience in the Field of Study
Master's	Bachelor's Degree (as of February 28, 2026)	(Preferably) 2 years
Doctoral	Master's Degree	(Preferably) 3 years after completing <u>KOICA Master's degree program</u>

- Some programs may have specific educational qualifications, which can be found in the Program Information provided by each university.

F. English Proficiency

- Applicants must have a strong command of English, both in speaking and writing.
- Proficiency in English is required to attend classes conducted entirely in English and to be able to write academic reports and theses in English.
- An official English proficiency test score is not required at the KOICA Round. However, it may be required by certain universities at the University Round.

G. Restrictions

- Individuals who have previously received a scholarship for a degree program from the Korean government are NOT eligible to apply.
- Individuals who have previously enrolled in a degree program through a Korean government-sponsored scholarship program, other than the KOICA-administered scholarship program, are NOT eligible to apply for a Doctoral course.
- However, individuals who have received a bachelor's degree scholarship from the Korean government are eligible to apply for a master's course.
- Individuals who were previously KOICA scholars and had their scholarship cancelled* after enrollment are NOT eligible to apply.

*Cancellation of Scholarship means that a KOICA scholarship participant either withdrew from the program or had their scholarship forfeited due to cumulative warnings, etc., during their scholarship period.

- Applicants who apply to the KOICA Doctoral Degree Program must be scholars who have successfully completed the KOICA Master's Degree Program.

- ◆ An applicant who has successfully completed a Master's Degree program funded by KOICA or any other Korean government scholarship is NOT eligible to apply for the KOICA Master's Degree Program.
- ◆ An applicant who has cancelled their KOICA Master's Degree program is NOT eligible to apply for the KOICA Master's Degree Program or the Doctoral Degree program.
- ◆ An applicant who has successfully completed the KOICA Master's Degree program is eligible to apply for the KOICA Doctoral Degree program.

H. Preferable

- Employed by their government during and after the program, engaging in the specialized area of their study as an official servant of their government.

I. University Eligibility

- Applicants must meet the criteria set by the university they are applying to and must submit all the required documents as listed in the Program Information provided by the university.
- It is essential for all applicants to carefully read and understand the application guidelines and Program Information in its entirety.

4. SELECTION PROCEDURE AND SCHEDULE

	Period	Procedures	Details
KOICA Round	~Jan.	Application	<p>[Application package submission] The Application deadline (to KOICA country offices or Korean Embassy): DD, MM, YYYY * The Application deadline and procedures may differ for each KOICA country office and Korean embassy, please verify the details through the respective office. Prepare all the necessary documents for your admission package and complete the 'Document Checklist.' Submit the KOICA application package to the KOICA country office or Korean Embassy by the specified submission date. Submit the KOICA application package via email to the relevant KOICA country office and the Korean Embassy. The submission email address varies for each KOICA country office and the Korean Embassy, so please follow the instructions provided by each office. Contact the KOICA country office or the Korean Embassy for more information.</p>
		On-site Interview conducted by KOICA country office or Korean embassy	<p>Applicants are required to participate in an on-site interview conducted by the KOICA country office or Korean Embassy. However, if an applicant resides in a country where the KOICA country office or Embassy is not present, or lives far from the capital city, they may arrange for a phone interview after consulting with the KOICA country office or Korean Embassy.</p>
		On-site Interview result	<p>The KOICA country office or the Korean Embassy will send the results of the interview and related documents to KOICA HQ. *Passing the KOICA country office /Korea embassy interview does not guarantee final acceptance. ** The university will provide admission schedule guidance to applicants who successfully passed KOICA Round, including document submission methods, deadlines, and other requirements)</p>
University Round		Document Screening (University)	<p>[1st round: Document Screening] Applicants who pass the interview with KOICA country office /Korea embassy interview will be required to submit the necessary documents for admission through the admission websites or via email of university. The University will provide individual guidance to the respective applicants. (The method for submitting documents varies by university) The university will conduct the document screening process.</p>

(Only for those who passed the KOICA Round)	~Apr.	Document Screening Result	[Preparation for the 2nd round] The result of the 1 st round selection will be announced to the applicants by the University.
		Local Medical Check up	[Medical Check-up] The applicants who passed the 1 st round, must take a medical check-up. The medical examination result will be checked for reference. Some universities may require extra examination. The medical check-up costs are the responsibility of the applicants. The University will provide individual guidance to the respective applicants. * The list of local hospitals shared with applicants is for recommendation purposes only. Applicants are not required to undergo medical examinations at these hospitals.
		Interview conducted by the University	[2nd round: Interview] The university will provide the applicant with details of the interview, including the interview method and the schedule and make the necessary arrangements for the interview. Applicants must follow the instructions from the university. If an individual fails to follow the instructions, it may result in withdrawal from the process. The University will provide individual guidance to the respective applicants. * Essay tests are mandatory for some universities.
		Interview Result	KOICA HQ will collect the result from each university and finalize the successful applicants.
Final Acceptance round	~Jul.	Submission of Original Documents	[Final round] The original documents required for admission to the university must be sent to the KOICA country office/Korean Embassy.
		Admission Notification	University will announce the result of the interview. (It will also be officially reported to the partner country's government) KOICA country office or Korean embassy will inform the visa* procedure and required documents. * The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]).
		Prepare Visas and Vaccination	Successful applicants are required to prepare their visas, and must receive additional vaccinations as directed by the university. Some universities may require extra vaccinations.
	2026. Aug.	Arrival to Korea, Medical check-up in Korea. *Applicants who pass the Medical check-up in Korea can start the degree course.	

*The written schedule is subject to change based on circumstances etc.

5. DOCUMENTS TO SUBMIT

A. List of KOICA Application Documents

[Applicant of KOICA/Korean Embassy Round]

1) KOICA Application Forms (Part1~Part4)

PART 1. APPLICANT INFORMATION

PART 2. TERMS & CONDITIONS

PART 3. MEDICAL HISTORY QUESTIONNAIRE

PART 4. NOMINATION **Different from the document No. 2 below.*

- ※ Applicant's English name MUST match the name on their passport.
- ※ Any discrepancy in the applicant's name (family, given, middle name) will cause a delay in visa processing.
- ※ All documents required for KOICA Round should be submitted via email at KOICA country office and Korean embassy. As the procedures may differ for each KOICA country office and Korean embassy, please verify the details through the respective office.

2) The letter of Recommendation from the applicant's government. (in charge of ODA or Abroad scholarship program)

- ※ An official recommendation letter from the applicant's government or affiliated institution is required. While no specific format is mandated, it must bear the institution's official seal.
- ※ As the procedures may differ for each KOICA country office and Korean embassy, please verify the details through the respective office.

3) A scanned copy of an applicant's valid passport.

- ※ Please DO NOT send an original passport.
 - The passport should be valid until at least 6 months after the expected date of return.
 - Applicants with a passport that will not be valid until the end of the Program are recommended to renew it before departing their home country.
 - Indonesian applicants who are finally nominated as scholarship program participants need to obtain an official passport following the guidelines of the Indonesian government. Indonesian applicants are kindly advised to resubmit a copy of the newly issued passport to the KOICA country office and the University once it is issued.

B. Online System or Email Submission of UNIVERSITY Application Documents

[Applicant of University Round those who passed the KOICA Round]

- ※ University Application document submission is required only for those who have been selected as successful applicants for KOICA country office and Korean Embassy.
- ※ Detailed information will be provided to each individual by the university, so please refer to the university's guidance for specific details. The Application procedures (Online System or Email) vary by each university, so please refer to the CIAT website and Email of University for details.
 - 1) University Application Form
 - 2) Others

* Please Refer to Program Information on KOICA CIAT Website.

C. Submission of University Application & Original Documents

[Applicant of University Round those who passed the University Round]

- Applicants will receive detailed information regarding the submission via email from the university.
- Original Documents of University Application must be submitted to the KOICA country office and Korean Embassy in May.
- The domestic shipping costs for sending the original documents of University Application to the KOICA country office and the Korean Embassy are not supported.
- KOICA country office and the Korean Embassy will send the original documents of your University Application to the university in Korea. (If the Applicant fails to submit documents, they must send them to the University at their Own expense.)
- Application documents must be submitted in the order of the “Application Checklist provided by the university” which itself should be the front cover of a set of application documents. Please number and label each document in the top right corner.
- Submitted documents are non-returnable.

<IMPORTANT NOTE OF ORIGINAL DOCUMENTS>

- ◆ Required certificates such as degree certificates or diploma.
 - Documents written in English: must be apostilled or consular confirmed.
 - Documents written in other languages: ① documents written in a language other than English or Korean must be submitted together with a certified translation. ② obtain an apostille or consular confirmation on the original document and certified translation.
 - If your document is unable to be re-issued, please keep the original and obtain an apostille (or consular confirmation) on a notarized document.
 - Please note that applicants who successfully pass the admission process will need to submit an apostilled or consular confirmed diploma and academic transcript in order to obtain a visa and alien registration card. Therefore, applicants are advised to prepare additional documents for the subsequent procedures.

- ◆ Documents to complete such as the Application form
 - All forms must be typed in English with the applicant's original handwritten signature.
 - ※ DO NOT WRITE IN CURSIVE.
 - ※ No need to be apostilled or consular confirmed.

- ◆ Applicants must check the completeness and authenticity of all application documents.
 - ※ If your country belongs to one of the member countries for the apostille Convention, submit your required certificates with apostille.

- ◆ For applicants who submit false documents, the Institution where the applicant belongs will be restricted from recommending new applicants for three years as penalties.

- ◆ Detailed information will be provided to each individual by the university, so please refer to the university's guidance for specific details.

6. SCHOLARSHIP BENEFITS

Categories	Benefits	Note
Air Fare	Economy class flight ticket (Based on actual expense) *At the time of initial entry/final departure	During the program, expenses caused by the participant's fault will not be covered. If a participant wants to change the flight itinerary, they should pay the additional airfare.
Settlement Allowance	(Master) KRW 600,000 (Doctoral) KRW 1,200,000 /ONCE	KOICA→University→Participant
Monthly Allowance	KRW 1,200,000 Per month	KOICA→University→Participant
Tuition Fee	Full amount	KOICA→University
Extracurricular Activities*	*Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	KOICA→University
Accommodation	Universities Dormitory	KOICA→University Condition varies depending on Universities
Scholarship Completion Grants	(Master) KRW 300,000 (Doctoral) KRW 600,000 /ONCE	KOICA→University→ Participant Before Departure
National Health Insurance	Approx. KRW 81,000 Per month	KOICA→University→Participant
Private Medical Insurance	Unexpected accidents or illnesses (benefit may differ to each case)	KOICA→Insurance company (Claim paid) Insurance company→Participant

- ◆ KOICA only provides the expenses above. Visa expenses, stopover expenses, local transportation, and other miscellaneous expenses will not be covered.
- ◆ Scholarship benefits may change under KOICA Scholarship rules and regulations without notice.
- ◆ For more Information, please refer to the fellows' guidebook on the CIAT Website.

7. APPLICATION PROCESS COST

KOICA does not provide compensation for all the costs incurred by the selection process (such as document authentication, local medical check-up, express mail service, university application fee and visa fee, etc.) regardless of the outcome. (Pass or Fail)

8. VOLUNTARY WITHDRAWAL

Applicants who wish to voluntarily withdraw during or after the admission process are kindly requested to inform the KOICA country office or the Korean Embassy in their respective countries. Please note that the decision is irreversible.

9. IMPORTANT NOTICE

Due to the nature of the admission process, adjustments related to personal circumstances, such as changes in the examination schedule, deferral of entry, or taking a leave of absence, are not permitted. Therefore, we kindly request that you carefully consider your personal schedule and circumstances before submitting your application.

10. CONTACTS

General inquiries: koica.sp@koworks.org

KOICA Application Submission: KOICA country offices or Korean Embassy

/END/

